

# Incident Command System (ICS) and National Incident Management System (NIMS) Training

## 319.1 PURPOSE AND SCOPE

It is the policy of the Orange County Sheriff's Department to develop and maintain a robust incident management capability. In doing so, the Department is better prepared to deal with large planned events and major incidents that threaten lives, property, and the natural environment in Orange County. Furthermore, the Department recognizes the obligations set forth by Homeland Security Presidential Directive (HSPD)-5, the California Emergency Services Act, Orange County Board of Supervisors Resolution 05-144, and the County Executive Officer's memo dated February 21, 2006 related to National Incident Management System (NIMS) implementation and compliance.

### 319.1.1 DEFINITIONS

The following are definitions of terms used in this section:

**Incident Command System (ICS):** A standardized approach to the command, control, and coordination of emergency response providing a common hierarchy within which responders from multiple agencies can be effective.

**Incident Management Team:** An established team of trained personnel activated to support field operations on major incidents.

**National Incident Management System (NIMS):** A standardized approach to incident management developed by the United States Department of Homeland Security based on the core concepts of the Incident Command System.

**Operational Area:** In the State of California, each county geographic area is designated as an Operational Area. An Operational Area is used by the county and the political subdivisions comprising the Operational Area for the coordination of emergency activities and to serve as a link in the system of communications and coordination between the state's Emergency Operations Centers and the operation centers of the political subdivisions comprising the Operational Area, as defined in Government Code sections 8559(b) and 8605. In the County of Orange, Operational Area emergency management responsibilities are delegated to the Director of the Emergency Management Division of the Sheriff's Department.

## 319.2 ROLES AND RESPONSIBILITIES

1. The Special Operations Division - Mutual Aid Bureau shall be responsible for:
  - (a) Development, implementation and activation of Department Incident Management Teams.
2. The Training Division shall be responsible for:
  - (a) Coordinating Incident Command System, National Incident Management System and All-Hazards Incident Management Team training.

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- (b) Tracking all ICS and Incident Management Team training for all personnel as well as training required for Departmental NIMS compliance.
  - (c) Providing quarterly updated training rosters to the Mutual Aid Bureau and Emergency Management Divisions to ensure team activation capability.
3. The Emergency Management Division shall be responsible for:
- (a) Support of multi-agency All-Hazards Incident Management Team development and coordination of Operational Area exercises.

#### **319.3 NATIONAL INCIDENT MANAGEMENT SYSTEM (NIMS) TRAINING**

In order to achieve and maintain compliance with the standards set forth by the National Incident Management System and other regulations identified above, Department Members are required to complete the training defined below within one year of hire OR within the probationary period of promotion. Online courses can be completed at the Federal Emergency Management Agency Emergency Management Institute Independent Study (IS) web site: <https://training.fema.gov/is/>, and California Specialized Training Institute (CSTI) web site: Training Details - Realize Your Potential: California Specialized Training Institute (csod.com).

##### **Required Training (All Department Personnel):**

- 1. ICS-100: Introduction to Incident Command System (online)
- 2. IS-700: National Incident Management System (NIMS): An Introduction (online)
- 3. G-606: Introduction, Standardized Emergency Management System (SEMS) (online)

##### **Required Training (Sergeant and above and field supervisors):**

- 1. ICS-200: ICS for Single Resources and Initial Action Incidents (online)
- 2. IS-800: National Response Framework, An Introduction (online)
- 3. ICS-300: Intermediate ICS for Expanding Incidents (in-person)
- 4. ICS-400: Advanced ICS (in-person)

#### **319.4 INCIDENT MANAGEMENT TEAM TRAINING**

**Required Training (Lieutenants, Captains, Commanders and select personnel serving in specialized units with the potential to have incident management responsibilities in the field):**

- 1. O-305: All-Hazards Incident Management Team

##### **Required Training (Certain assignments as designated below):**

- 1. NIMS ICS All-Hazards Position-Specific Training
  - (a) Incident Commander - L 950
    - 1. Patrol Operations Command - Commanders and Captains
    - 2. Investigations & Special Operations Command - Commanders

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- 3. Mutual Aid Bureau Captain
- (b) Operations Section Chief - L 958
  - 1. Special Operations Division - Captains and Sergeants
  - 2. Investigations Division - Captains and Sergeants
  - 3. Court Operations Division - Captains
- (c) Planning Section Chief - L 962
  - 1. Professional Services Command -Captains (excluding Internal Affairs)
  - 2. Custody Operations Command - Commanders, Captains and Lieutenants
- (d) Logistics Section Chief - L 967
  - 1. Mutual Aid Bureau - Captain and Sergeants
  - 2. Research and Development Division, Resource Management Section - Administrative Manager II and Administrative Manager I
- (e) Finance/Administrative Section Chief - L 973
  - 1. Patrol Operations Command - Administrative Manager I